

Women Find Office In Home Eases Work Burden

Routine housework includes more than cooking and cleaning; there is a large and invisible burden of record-keeping similar to office routine, reports the Construction Research Bureau, national clearing house for building information.

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New Trend To Billiard Room In Homes

Bills, cancelled checks, insurance records and tax forms are but a small part of the clerical load that usually is dealt with in living or bedroom, with unsightly results. Carpets become ink-stained, paper clips and fasteners damage vacuum cleaners, and important records are jammed out of sight and mislaid.

But many householders have solved the problem by creating an "office-area" which merges subly into the warm home decor, avoiding the cold business look. Such an area yields all the efficiency advantages of an office and is useful for those who run small businesses from their home or perform part of their management functions there. For such people, a definite office-area clarifies for Internal Revenue auditors the proportion of home expense deductible from business income as office costs.

Office Plan
How is such an office set up? Here are some helpful recommendations:

1—Selecting the location is simple if there is unused space such as a basement or attic. Other possibilities lie in converting a bedroom no longer occupied by a married child or a den rarely used. Finally, excellent home-office areas can be obtained by sectioning off one end of a long living room, or irregularly shaped room with room dividers.

2—Decoration for these areas can be given a warm dignity by blending them into the home decor with properly selected wall-papers or plywood paneling. A wall of shelving filled with books and a resilient flooring such as Kentile vinyl asbestos tile, available in a wide variety of colors and designs can continue the mood. Such a floor, too, is easily cleaned of office-work ink stains from falling ball-point pens, inked stamp pads or rubber stamps and can be swept easily free of paper clips and fasteners.

No "Cold" Effect

3—The equipment needed for paperwork efficiency are a desk, file cabinets and a typewriter, but the cold effect of these is easily dealt with. You can easily secure unpainted wood pieces, including desks styled like home furniture, and narrow wooden chests of drawers which may be adapted to use as file cabinets.

These can be painted, stained and shellacked, or given an unusual finish by use of the new plastic veneers, which can be glued onto wood or metal surfaces by their own adhesive backing. The final effect can be an office blending beautifully into the relaxed mood of one's home.

Such an office area will help avoid many problems about unpaid bills or insurance premiums mislaid records and possible questions by the tax man.

Popularity of the game of billiards is zooming nationally, and many a family would like the pleasure and status that comes with having their own private billiard room. But these homeowners hesitate before installing a full size table in basement playroom or attic, since it is 9 feet long, 4½ feet wide, quite heavy and cannot easily be moved. The space occupied, therefore would seem to be permanently invested in one game.

However there is a way to use your space and have it too, reports the Construction Research Bureau, a national clearing house for building information, which has studied how homeowners themselves have solved this problem.

Multi-Purpose Room
The Bureau passes along the following tips on how a billiard room can easily be transformed to a multi-purpose room without coping with the problem of moving a heavy table.

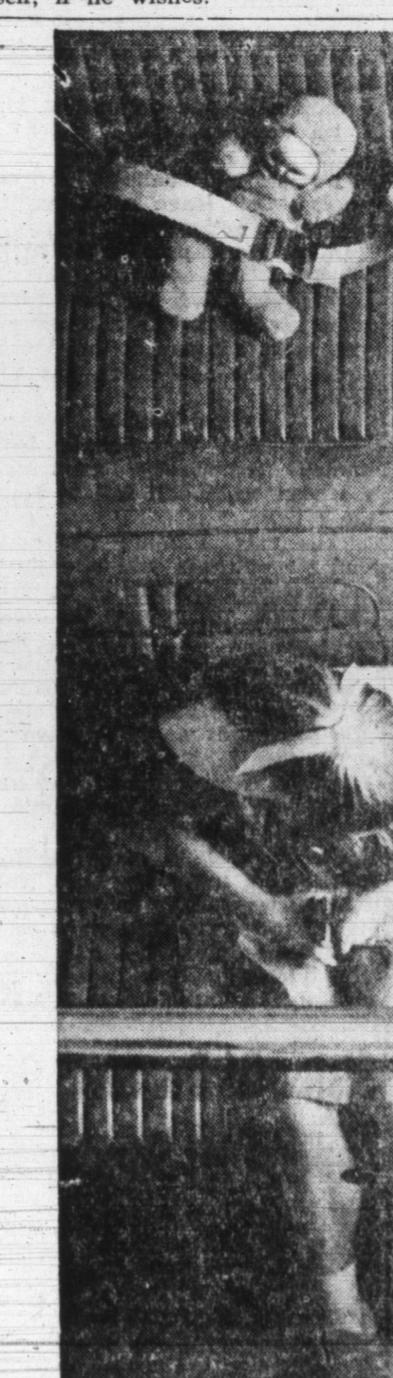
1—First of all there are smaller tables available to fit your playroom size, an 8 feet long by 52 inches wide billiard table, and one 7 feet long by 48 inches wide. Also, these tables are portable and have folding legs.

2—Regardless of size, these tables all can be easily transformed into official size ping-pong tables without putting them away or moving them. Simply put a plywood 9 feet long and 5 feet wide on top of the table, add a net and start to play. Any local lumberyard or building supply dealer will cut a plywood board to these dimensions for you, can paint it yourself, green for visibility of ping pong balls, and a white stripe along the edges and down the center line.

3—The ping-pong table then can be converted into a party or dining table by removing the ping-pong net and covering with a tablecloth. Refreshments, buffet style, or a served meal can be enjoyed at such a table.

Need Good Footing

4—Both billiards and ping-pong are best played on a resilient tile floor such as Kentile travertine solid vinyl tile, which never requires waxing and is easily cleaned of food and liquid refreshment spillage when the table is converted to dining. This floor is easily installed by the homeowner himself, if he wishes.



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GETTING THE MOST... FROM YOUR GARDEN

by Dr. W. A. Liddell
Director of Information, Agricore Seed Company

ESSAY ON WHEN TO PICK

Newcomers to gardening, and even some old-timers who should know better, often have a hard time learning to tell when their crops are at their prime for picking. Who among us hasn't wasted a dozen ears of corn, looking for six ripe ones? Or ruined a couple of melons, looking for a "good" one. And how many of us let our squashes and cucumbers, beans, and beets swell beyond the edible stage, under the mistaken notion that things always get better as they grow older and bigger?



So, our little sermon for this essay—while the warts are still firm and draw its inspiration from one knobby, before the fruits balloon to a diameter of 2-3 inches. A processing industry, who makes according to some connoisseurs, big thing of "The Fleeting of Perfection." The fact is, with some eaten young, skin and all.

Beans—snap and lima. Snap beans usually take a week or ten days to reach prime picking stage after the blossoms drop, but this is to begin checking your crop another vegetable that is better to appear. You have a choice in how for the pods to make maximum yield. You can pick them when they are quite seedy, make two or three pickings, starting with the pods lowest on the vines. With limas, it's the other way around. They're hard to shell if you pick them in the "baby" stage. If you want baby limas—butter beans they're called in many places—use one of the small-seeded varieties, like Clark's Bush, Henderson's Bush, Jackson Wonder, or Early Thorogreen.

Corn is another vegetable that matures about 21 days after blooming—that is, after the silks emerge from the husk. Like peas, corn will mature faster when the weather is hot, so this period may differ, depending on the weather as the crop approaches maturity. Like peas, too, corn passes very quickly from the best eating stage—usually in a day or two—so don't wait for the kernels to get still bigger or yellow in color!

Summer squash and cucumbers are two vegetables which suffer from being left too long on the bush or vine. Whether you grow yellow, green, or white varieties, the time to pick summer squash is when the fruits are still young, not more than three or four days after the blossoms begin to dry, while the skin is still very tender and the seeds undeveloped.* The same for cucumbers, though it may take a few days after the blossoms drop. In any case, pick them from the gods!

If you would like free information about how to grow vegetables in your back yard, send your name, address, and a postcard, to Agricore Garden Guide, P.O. Box 406, New Haven 2, Conn.

Linoleum Repair

Repair scratches, dents, and tears in linoleum by scraping or coarse sanding a small pile of linoleum dust from a scrap piece the same color as the damaged area. Mix this dust with clear lacquer or quick-drying varnish into a paste. Smooth into the damaged spot with a putty knife, and when dry, buff it smooth with fine steel-wool and boiled linseed oil. Then wax. Part of the filler can be tinted with oil color when necessary to match inlay designs.

Snag-Proof

To prevent wooden garment hangers from snagging clothes or other fabrics, give them a coat of clear shellac. The wood won't be inclined to chip or splinter if protected in this way.

Home Damage By Storm Gets Tax Deduction

With the hurricane season approaching, many homes may suffer damage from flooding rain and high winds. Such casualty losses are deductible from taxable income, reports the Construction Research Bureau, national clearing house for building information.

It must be remembered that to be deductible, a casualty must be sudden, unexpected or unusual. You cannot deduct property losses due to normal wear and tear, or decay over a long period of time. The casualty need not be only caused by storm, but can be man-made. If hoodlums smash your windows, break down a fence, or kill a valuable pet, you have a casualty loss.

How much can be deducted? Well, first you must reduce the loss by whatever insurance is received on it. But the general rule applying is that you may claim the decrease in fair market value of your property, but never more than the original cost plus the improvements.

Keep Cost Records

Therefore it would be wise to keep a record of the cost of property improvements, even when the homeowner does them himself, as in finishing a basement playroom by putting down a floor of vinyl asbestos tile. The value of such an improvement, of course, would include the labor put in by the homeowner as well as the material cost of the flooring.

It may be necessary to prove the loss to the Internal Revenue Service. This can be done with photographs plus estimates of repair costs by outside firms.

In measuring the casualty damage by such repair estimates, however, there are 4 rules set up by the Internal Revenue Service.

1—The repairs must be necessary to restore the property to its former condition.

2—The amount spent for repairs must not be excessive.

3—The repairs only fix damage caused by casualty, nothing else.

4—The value of the property isn't greater after the repairs than it was before the damage.

The Internal Revenue Service is well equipped with information on all sorts of probable repair costs and knows what damage is logical. The fact that your basement playroom was flooded, for instance, doesn't necessarily indicate damage, for example, if you've put down a vinyl asbestos floor such as Kentile properly, they know it very likely wasn't damaged much, if at all, since such floors have come through famous floods intact. Such a claim would require real proof.

Household Scrapbook

By Roberta Lee

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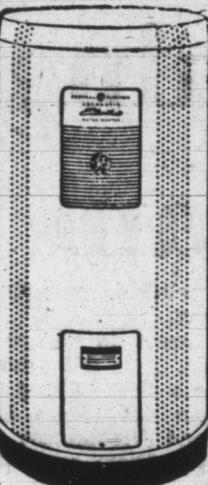
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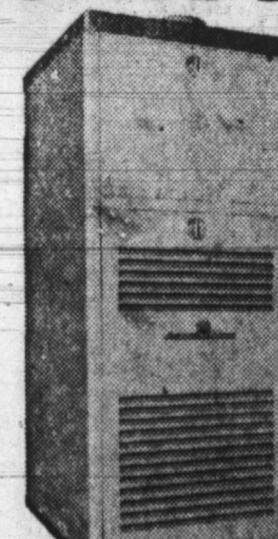
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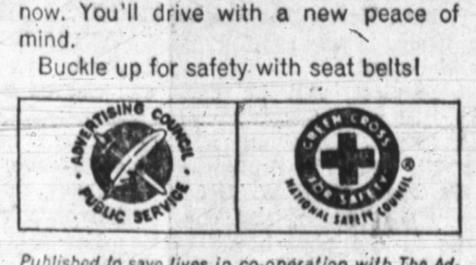
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